

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

PHILLIP TAYLOR,

X

Plaintiff,

:

- against -

:

YESENIA RENGEL, KENNY ORTIZ  
NYC HEALTH + HOSPITALS, and  
JACOBI KIRK ROBINSON,

:

Defendants.

:

X

## ORDER OF SERVICE

**ROBERT W. LEHRBURGER, United States Magistrate Judge.**

To allow Plaintiff, proceeding pro se, to effect service on Defendant Kenny Ortiz through the U.S. Marshals Service, the Clerk of Court is instructed to complete a U.S. Marshals Service Process receipt and Return Form (USM-285 form) for the Defendant at the address listed in the Complaint:

Kenny Ortiz  
License Division, One Police Plaza, Room 110A  
New York, NY 10038

The Clerk of Court is further instructed to issue a summons and deliver to the Marshals Service all of the paperwork necessary for the Marshals Service to effect service upon those Defendants.

It is Plaintiff's responsibility to ensure that service is made within 90 days of the date the summons is issued and, if necessary, to request an extension of time for service. See *Meilleur v. Strong*, 682 F.3d 56, 63 (2d Cir. 2012). Plaintiff also must notify the Court in writing if his address changes, and the Court may dismiss the action if he fails to do so.

USDC SDNY
DOCUMENT
ELECTRONICALLY FILED
DOC #:
DATE FILED: 6/14/2024

23-CV-10324 (JHR) (RWL)

